

**MINUTES
REGULAR COUNCIL MEETING
WEDNESDAY January 13, 2016**

The Cass Lake City Council held its regular city council meeting on Wednesday January 13, 2016 at the Cass Lake Municipal Center at 6pm following the working session.

Present: Mayor Wayne LaDuke, Councilors Wayne Bohn, George Donnell

Absent: Councilors Scott Reimer, Leonard Fineday

Also Present: Sue Uhrinak, City Clerk-Treasurer, Allan Olson, Cass Lake Times, Eric Lueth, Cass County Sheriff Department.

1) **Draft Minutes:** None

2) **Consent Agenda**

3)

a. Minutes:

12-9-15 Minutes of Regular City Council Meeting

12-9-15 Minutes of Public Hearing Zoning

12-29-15 Minutes of Special Council Meeting

b. Claims & Payroll:

Claims # 10443-10498 \$73,331.24

Payroll # 25 \$6,304.94

Payroll # 26 \$5,842.68

4th Qtr Council \$895.80

c. Water & Sewer Adjustment:

None

d. Journal Entry Adjustment:

None

A **Motion** by Bohn, seconded by Donnell to accept the Consent Agenda as presented. **Motion Passed Unanimously**

3) **Scheduled Groups or Individuals**

4) **Council Committee Meetings:**

1-11-16 Public Works Committee: Reimer/Donnell

Donnell reported they discussed getting the Dakota cleaned and ready to sell, they have set a selling price and will be approved by the committee. They will continue to use the old 1-ton until after the new truck comes in and then make the decision on selling that one. Also discussed the lighting proposal, will look at getting one or two more quotes and to check with Ottertail about the rebates. Will table further discussion until the February meeting for more information.

5) **Special Committee Meetings:**

None

6) **Department Head Reports:**

Sue Uhrinak, Clerk-Treasurer:

Regular daily work, closed out 2015 year end and started working on year end reports and balancing investment reports for auditor, set up new utility files for 2016.

Clerk-Treasurer Uhrinak reported a request from a business on letting water trickle to avoid freeze up and wanting a credit on their bill. Discussion was had regarding the situation and decided to looking in to the

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reason for this individual property's issue, but not to do anything at this time with and credits for water usage. Donnell will follow up with Tate and look at situation.

Tate Frazer, Public Works: Absent

7) **Attorney Reports:** This will be moved to the end of the meeting

Conference Call with Jeff Sepesi "Closed Session" Attorney Client Privilege Minn. Stat §13D.05, sub.3

8) **Notices & Communications:**

- a. Announcement on extension of 4 lanes of HWY 371 from Nisswa to Jenkins.
- b. Thank you from Cass County EDC
- c. Email from MPCA on Mississippi River Watershed Restoration and Protection Strategy project

9) **Old Business:**

None

10) **New Business:**

A **Motion** by Bohn, seconded by Donnell to approve proposal for engineering services for 2016 Street Improvements from WSN for survey and design. **Motion Passed Unanimously**

b. A Motion to discuss quote for switching city buildings over to LED lighting for energy efficiency and cost savings. **Tabled until February Meeting**

Requested Clerk to send letter to Fire Assn board about getting quote for fire hall also.

11) **Announcements and Information:**

- a. Revenue & Expenditure Guideline as of December 31, 2015
- b. Mississippi Headwaters Board Newsblast

12) **Items Removed from Consent Agenda**

13) **Groups or Individuals not on the Agenda**

Move into Closed Session conference call with Attorney Jeff Sepesi at 6:10pm.

A **Motion** by Bohn, seconded by Donnell to close Closed Session with Attorney at 6:49pm. **Motion Passed Unanimously**

A **Motion** by Donnell, seconded by Bohn to adjourn regular council meeting at 6:50pm. **Motion Passed Unanimously.**

ATTEST:



Wayne LaDuke, Mayor



Sue Uhrinak, City Clerk-Treasurer