

**MINUTES OF
REGULAR COUNCIL MEETING
WEDNESDAY JANUARY 10, 2024**

The Cass Lake City Council held its regular monthly meeting on Wednesday January 10, 2024 at 6:00pm following a working session at the Cass Lake Municipal Center.

Attendance: Mayor Herschel Ogema, Council Members Carla Jones-Leecy, Jerry Smith, Annie Sevenich

Absent: Council Member Mike Hanson

Also Present: Sue Uhrinak, City Clerk-Treasurer, Jason Raymond, Public Works, Brad Rittgers & Bill Conner, Cass Co Sheriff's Department, Ken Moen.

Mayor Ogema opened the meeting at 5:35pm

- 1) **Draft Minutes:** None
- 2) **Consent Agenda**
 - a. Minutes:
 - 12-13-2023 Regular Council Meeting Minutes
 - 12-13-2023 Truth n Taxation meeting Minutes
 - 01-03-2024 Organizational meeting
 - b. Claims & Payroll:
 - Claims # 13852 – 13901 for \$135,308.22 and #13907-13917 for \$6,759.59
 - Payroll 25 for \$12,819.55
 - Payroll 26 for \$12,152.86
 - 4th Qtr Council for \$1,400.00
 - c. Investment balances as of 12-31-2023

A **Motion** by Smith second by Jones-Leecy to waive reading of Consent Agenda and Approve as presented:
Motion Passed

- | | |
|--|------|
| 3) <u>Scheduled Groups or Individuals</u> | None |
| 4) <u>Council Committee Meetings:</u> | None |
| 5) <u>Special Council Meetings:</u> | None |
| 6) <u>Department Head Reports:</u> | None |

Sue Uhrinak, Clerk-Treasurer:

Finished up year and started on Year End for Auditor, MCFOA meeting in St. Cloud 12/8, attended DMV online training, finished budget, filed quarterly reports for payroll, processed W2's, end of year maintenance on utility accounts, worked on property purchase, worked on By-Laws for Senior Center, Comprehensive Plan meetings, balanced bank accounts, Utility bills and account maintenance, prepared council packets, processed claims for month, ran checks, payroll, daily business, posted receipts.

Reported the Meeting at Senior Center went well and will be drafting a lease agreement and they will be putting together a list of items that need to be looked at for upgrading or renovations. Clerk will also be looking into any grants that might be available.

Public Works: Jason Raymond – Reported that the main pump at the Rest Area Lift station must be replaced for approximately \$8,800, and there are 4 remaining that will need to be replaced. The life expectancy is about 8-10 years for these pumps.

- 7) **Attorney Reports:** None
- 8) **Notices & Communications:**
 - a. Chris Sonmor, not in attendance and had nothing new to report.

Minutes of Regular Council Meeting

January 10, 2024

Page 2

9) Old Business:

- a. Xmas lights will be taken down week of January 16
- b. Dog food distribution every other Wednesday 3-5pm.

10) New Business:

- a. Discuss options for Museum. Annie has volunteered to work on this and check with Esther Humphrey at the Tribal College for possible intern to work this summer.
- b. Cass Lake Day July 13, 2024. Meeting set for February 8, 4:30pm to start planning. Everyone one needs to be on board and get people to commit to making this happen.
- c. Information on new Minnesota Flag: Have to start using the new Flag Jan 1, 2025
- d. Information on "Qualified" newspaper, unable to use the DaBahJiMon as official paper as it is not a qualified/legal newspaper in the State.
- e. Discussed Chamber and it being defunct. Council authorized contacting City Attorney to follow up on process to disburse Assets.

A **Motion** by Sevenich second by Smith to appoint Election Judges for the 2024 Elections; Linda Robinson, Carla Jones-Leecy, Alyssa Leecy, Mandi Payment, and Sue Uhrinak. **Motion Passed, Jones-Leecy Abstained**

A **Motion** by Jones-Leecy second by Sevenich to hire Jon Schneider for worker at Dog Pound at \$15.00 per hour to fill vacancy. **Motion Passed Unanimously**

11) Announcements and Information:

- a. Revenue & Expenditure Guideline as of January 5, 2024
- b. Revenue & Expenditure Guideline as of December 31, 2023

12) Items Removed from Consent Agenda

13) Groups or Individuals not on the Agenda Ken Moen spoke as CL HRA and informed council that the house on First Street has been renovated and is being sold with closing the end of the month. They are also in the process of renovating the home on Spruce that was burned. As an Individual business owner, Ken reported that he has secured ownership of the old liquor store property and will be building a new larger laundry mat with apartments on the second floor and will be needing to acquire the old pizzeria property from the city when the time comes. He will then be putting in a drive-thru car wash at the location of the old laundry mat.

A **Motion** by Jones-Leecy seconded by Sevenich to Adjourn Regular Session at 6:11pm. **Motion Passed**

Herschel Ogema, Mayor

ATTEST:

Sue Uhrinak, City Clerk-Treasurer