

**MINUTES OF
REGULAR COUNCIL MEETING
WEDNESDAY DECEMBER 14, 2022**

The Cass Lake City Council held its regular monthly meeting on Wednesday December 14, 2022 following a working session at 5:30pm.

Attendance: Mayor Herschel Ogema, Councilors David Fineday Jr, Carla Jones- Leecy, Mike Hanson

Absent: Council Member Richard Molash

Also Present: Sue Uhrinak, City Clerk-Treasurer, Jason Raymond, Public Works, Chris Sonmor, Moore Engineering, Brad Rittgers & Jesse Iverson Cass Co. Sheriff's Dept.

Mayor Ogema opened the Regular Council meeting at 6:04pm.

- 1) **Draft Minutes:** None
- 2) **Consent Agenda**
 - a. Minutes:
11-9-22 Regular Council Meeting Minutes
 - b. Claims & Payroll:
Claims # 12879-12971 for \$112,100.96
Payroll 23 for \$11,911.90
Payroll 24 for \$11,053.99
 - c. Account Balances as of 12/07/22

A **Motion** by Hanson second by Jones-Leecy to waive reading of Consent Agenda and Approve as presented:
Motion Passed Unanimously

3) **Scheduled Groups or Individuals**

Jon Mason presented Draft MnDot HWY 2 Corridor Study : **Rescheduled to January 11th meeting**

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| 4) <u>Council Committee Meetings:</u> | None |
| 5) <u>Special Council Meetings:</u> | None |
| 6) <u>Department Head Reports:</u> | None |

Sue Uhrinak, Clerk-Treasurer:

Attended Teams Mtg with Workforce Housing Partners, met with Sara Peterson & EPA on potential property sale, held General election, attended MCFOA Board meeting in St. Cloud, had meeting with Bryan McCoy and Rob Aitken on Small Cities Grant procedures, balanced bank accounts, Utility bills and account maintenance, prepared council packets, processed claims for month, ran checks, payroll, daily business, posted receipts.

Public Works: Jason Raymond – discussed winter parking and the possibility of going to every other day parking. Currently they are putting 24-hour notice hangers on vehicles and then they get towed. Sheriff's Department is working with PW and contacting owners to have vehicles moved before towing them.

Discussed need to replace the air release valves on the sewer mains. Quote from Mn Pump Works for approximately \$13,000. This is something that should have been replaced 20 years ago and had one blow this fall and took 5 days to get fix.

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A **Motion** by Fineday, seconded by Jones-Leecy to replace air valves with Mn Pump for approximately \$13,000. **Motion Passed Unanimously**

7) **Attorney Reports: None**

8) **Notices & Communications:**

a. Chris Sonmor, Engineer Report. Talked with Tyler, USDA on Library Grant. Funding has not come in yet. Look at State budget surplus and going after a bonding bill. Need to move quickly to contact Representatives and get them on board for sponsoring a bill for the City. Projects could be for 2023 or 2024. There probably isn't a better time than now to go after a bonding bill. Will put together email to send to the Representative from the Mayor & Council as the first step. Also discussed adding WWT Ponds into the PER and ER to have that ready to go also and maybe included in the grants.

A **Motion** by Jones-Leecy, seconded by Hanson to approve Amendment to include WWTP in improvement project plan for \$20,000. **Motion Passed Unanimously**

- b. Award Letter for Small Cities Grant Program.
- c. Ehlers Public Finance Advisors Annual Disclosure

9) **Old Business:**

- a. T-Dock locked in for the winter
- b.

10) **New Business:**

A **Motion** by Hanson, seconded by Jones-Leecy to Approve Levy for 2023 with a 5% increase for \$16,860. **Motion Passed Unanimously.**

11) **Announcements and Information:**

Revenue & Expenditure Guideline as of December 9, 2022

12) **Items Removed from Consent Agenda**

13) **Groups or Individuals not on the Agenda**

A **Motion** by Hanson, seconded by Fineday to Adjourn Regular Session at 6:30pm. **Motion Passed Unanimously**

HERSCHEL OGEMA

ATTEST:

SUE UHRINAK, CITY CLERK-TREASURER