

**MINUTES OF
REGULAR COUNCIL MEETING
WEDNESDAY MARCH 8, 2023**

The Cass Lake City Council held its regular monthly meeting on Wednesday March 8, 2023 at 6:00pm following a working session at 5:30pm.

Attendance: Mayor Herschel Ogema, Council Members Mike Hanson, Carla Jones-Leecy

Absent: Council Members Richard Molash, Jerry Smith

Also in Attendance: Sue Uhrinak, City Clerk-Treasurer, Jason Raymond, PW, Gordon Dale, Auditor, Chris Sonmor, Engineer, Allan Olson, CL Times.

Mayor Ogema opened the meeting at 6:00pm

1) **Draft Minutes:** None

2) **Consent Agenda**

a. Minutes:

02-8-23 Regular Council Meeting Minutes

b. Claims & Payroll:

Claims # 13089 – 13137 FOR \$45,089.20

Payroll #3 \$11,531.72

Payroll #4 \$11,931.60

A **Motion** by Hanson second by Jones-Leecy to waive reading of Consent Agenda and Approve as presented:
Motion Passed

3) **Scheduled Groups or Individuals**

Gordon Dale presented 2022 Audit: Overall change in net position for General Fund is an increase of \$121,700 or 7.65% profit. Enterprise funds (water & sewer) showed a total profit of \$142,645 or 42% profit. This will allow for a transfer to replenish the investment funds for future infrastructure projects. All in all, the city is doing what it should be doing.

4) **Council Committee Meetings:**

2-8-23 Property Jones-Leecy & Molash: IHS proposal & request to vacate 7th Street. Recommendation of City Attorney; “I understand the Hospital’s position and the fact that some community members may desire a drive-through pharmacy, but you are asking to vacate and destroy a portion of a newly reconstructed street for the benefit of a single business, leaving a dead-end street to the west. The public has an interest in using streets for their intended purpose, and this street serves a vital function in the northern part of the City, which is why considerable resources were recently expended reconstructing it. The fact that the City just rebuilt this street demonstrates the public interest in retaining it. Given the nature of this street and the nature of the proposed benefit from closing and vacating part of it, I do not see how any such vacation would satisfy the statutory criteria. Let me know if you have any questions. Joseph J. Langel”

3-2-23 Personnel Committee: Jones-Leecy & Molash: discussed hiring part-time employee for mowing at cemetery and other miscellaneous available for 16 weeks, 13 hours per week, \$15.00 per hour.

A **Motion** by Jones-Leecy second by Hanson to hire Rory Haaland as a part-time summer employee for mowing at cemetery 13 hours a week @15.00 per hour. **Motion Passed**

5) **Special Council Meetings:**

3-7-23 Joint Meeting with Leech Lake Tribal Council : RESCHEDULED

6) **Department Head Reports:**

Sue Uhrinak, Clerk-Treasurer: Met with Auditor to finalize reports for 2022 Audit, attended various meetings via Team on grant opportunity for demolition of buildings, Deed, etc., balanced bank accounts, Utility bills and

MINUTES OF REGULAR COUNCIL MEETING

MARCH 8, 2023

PAGE 2

account maintenance, prepared council packets, processed claims for month, ran checks, payroll, daily business, posted receipts. Motor Vehicle remarkably busy with 509 transactions for \$71,800 for the month of February. Had new main computer installed, and new copier will be installed on March 13 (New lease)

Public Works: Jason Raymond – Discussed Sr. Center floor issue and will try to find out who is responsible for what and bring back to the April meeting.

7) **Attorney Reports:** **Nothing**

8) **Notices & Communications:**

- a. Chris Sonmor, Discussed mark up for the proposed bike trail park. Total soft cost approx. \$470,000 with the city portion being \$200,000 if the grants are awarded. Outdoor Rec is a 50% match up to \$350,000 and would cover most of the project with the Burnick grant filling in. Clerk Uhrinak stated that the city has a Money Market account that has \$165,000 unrestricted funds that can be used for the city portion with out causing any increases in taxes for the residents.

A **Motion** by Hanson second by Jones-Leecy to have Chris move forward with Outdoor Rec Grant application and submit by end of month. **Motion Passed Unanimously**

- b. DEED information for Broadband

9) **Old Business:**

- a. 4th & Elm flooding plan for this year
- b. Dog issues & No Chicken allowed in city.
- c. Schedule Parks & Rec meeting for April 6th 3:30pm to start on Cass Lake Days planning.

10) **New Business:**

A **Motion** by Jones-Leecy second by Hanson to Approve proposal for replacement of Fire Alarm System at Municipal Center from United Security & Alarm systems for \$8,696.61. existing system does not work and can't get parts anymore. **Motion Passed Unanimously**

A **Motion** by Hanson second by Jones-Leecy to offer Museum position to David Fineday at \$13 per hour for 24 hours for the 2023 season. **Motion Passed Unanimously**

11) **Announcements and Information:**

- a. Revenue & Expenditure Guideline as of March 3, 2023

12) **Items Removed from Consent Agenda**

13) **Groups or Individuals not on the Agenda**

A **Motion** by Hanson seconded by Jones-Leecy to Adjourn Regular Session at 6:45pm. **Motion Passed**

ATTEST:

Herschel Ogema, Mayor

Sue Uhrinak, City Clerk-Treasurer