

**MINUTES OF
REGULAR COUNCIL MEETING
WEDNESDAY APRIL 10, 2024**

The Cass Lake City council held its regular monthly meeting on Wednesday April 10, 2024 at 6:00pm following a working session.

Mayor Herschel Ogema opened the meeting at 6:02pm

Attendance: Mayor Herschel Ogema, Councilors Mike Hanson, Carla Jones-Leecy, Jerry Smith, Annie Sevenich

Also in Attendance: Sue Uhrinak, City Clerk-Treasurer, Jason Raymond, Public Works Dir, Gordon Dale, Auditor, Brad Rittgers, Cass County Sheriff's Dept.

- 1) **Draft Minutes:** None
- 2) **Consent Agenda**
 - a. Minutes:
3-13-24 Regular Council Meeting Minutes
 - b. Claims & Payroll:
Claims # 14040-14104 for \$189,943.41 & 14105-14120 for \$28,279.39
Payroll 6 for \$13,646.23
Payroll 7 for \$12,882.91

A **Motion** by Smith second by Hanson to waive reading of Consent Agenda and Approve as presented: **Motion Passed Unanimously**

3) **Scheduled Groups or Individuals**

Gordon Dale, presented the final audit for 2023, overall doing well. Fees revenue down for last 3 years, grants are up, investment earnings are up, overall profit margin 11.70%. Profit margin for enterprise fund is 13% for sewer, 38% for water, has been declining of the last couple years.

4) **Council Committee Meetings:**

2/28/24 Comp Plan Meeting coming along should be finished October/November. Next meeting April 11, 2024 at 5:00pm

3/18/24 Cass Lake Summer Celebration: have been coming along. Need more commitments from individuals for helping for the event. Next meeting April 17 at 4:00pm

5) **Special Council Meetings:** None

6) **Department Head Reports:** None

Sue Uhrinak, Clerk-Treasurer:

Worked with auditor to finish audit & printed reports, Met with League Loss Control manager here, Team meeting with Sara Peterson and Braun on Habitat Management Report, Team meeting with Chris & USDA on RD apply, Cass Lake Summer Celebration meeting, attended MCFOA Annual Conference, DMV online training, worked on Senior Center & Chamber stuff, balanced bank accounts, Utility bills and account maintenance, prepared council packets, processed claims for month, ran checks, payroll, posted daily receipts.

**MV very busy \$71,000 in revenue with city portion \$5,528

Public Works: Jason Raymond –

Got a jump on spring cleaning and will be starting on the cemetery clean up. Cass Lake Clean up day will be Saturday May 4, 7am-Noon. Will get banners made up. Will contact Meyers Sign for options on the Cass Lake Signs, with the letters getting blown off.

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7) **Attorney Reports:** Closed Session at end of meeting with Sara Peterson

8) **Notices & Communications :**

a. Chris Sonmor, monthly Report. Park Bid opening will be April 25, 2024 at 2:00pm. Doing grant with USDA and could get up to 50% funding for the Library project, will have Resolutions for May meeting if needed.

9) **Old Business:**

a. T-dock in good condition, survived the winter. PW will be keeping regular hours again this year. Filling pot holes as best as can be.

10) **New Business:**

- a. MPCA Award: Public Works received an award for compliance without any deficiencies for 2023 on the WWT plant.
- b. Discuss invitation to join Cass County's SS4A Task Force. Annie volunteer to be on this committee
- c. Cass County Opioid Survey, shared information on the survey to be filled out.
- d. Clerk-Treasurer will look in to re-establishing the Admin Citation program and bring information to the May council meeting.
- e. Worker for Museum: Annie will post at college. Schedule will be Thursday-Sunday 10am to 4pm at \$15 per hour.

11) **Announcements and Information:**

- a. Revenue & Expenditure Guideline as of April 5, 2024, 2024

12) **Items Removed from Consent Agenda**

13) **Groups or Individuals not on the Agenda**

A Motion by Jones-Leecy second by Hanson to Move into Closed Session at end of meeting Client/Attorney Privilege MS §13D.5, subd 3 (b) regarding NRD Settlement at 6:37pm. **Motion Passed Unanimously**

A Motion by Hanson second by Jones-Leecy to Adjourn Closed Session and return to the Regular Council Meeting at 6:58pm. **Motion Passed Unanimously**

A Motion by Hanson seconded by Jones-Leecy to Adjourn Regular Session at 6:58pm. **Motion Passed Unanimously**

Herschel Ogema, Mayor

ATTEST:

Sue Uhrinak, City Clerk-Treasurer