

**MINUTES OF
CITY OF CASS LAKE COUNCIL
EMERGENCY MEETING
April 17, 2024**

The Cass Lake City Council held an Emergency Meeting on Wednesday April 17, 2024 at 7:30am to discuss the Resignation of Deputy Clerk Amanda Payment and to discuss options.

Attendance: Mayor Herschel Ogema, Councilors Carla Jones-Leecy, Mike Hanson

Absent: Councilors Annie Sevenich and Jerry Smith (present for discussion via speaker phone)

Mayor Ogema opened the meeting at 7:40am

Union is ok with making this change and would draft a MOU to this affect.

Discussion on changing the Deputy Clerk Position from 1 full time to 2 part-time positions.

- 40 hours a pay period
- Alternating 2 days one week and 3 days the other week
- Sick Leave, Vacation and Holiday pay on a pro-rated basis according to hours worked
- Not eligible for Health Insurance
- Still PERA eligible

A **Motion** by Jones-Leecy second by Hanson to Approve making the Deputy Clerk Position a part-time position for 2 workers, instead of 1 full time position. **Motion Passed Unanimously**

A **Motion** by Jones-Leecy second by Hanson to consider Amanda Payment's Resignation with her going to part-time after April 26, 2024 until a replacement can be hired. **Motion Passed Unanimously**

A **Motion** by Jones-Leecy second by Hanson to allow Amanda Payment the option of filling one of the part-time positions if she chooses, if not approve advertising for position to be filled as soon as possible. **Motion Passed Unanimously**

A **Motion** Jones-Leecy second by Hanson to offer one position to Ciarra Howard starting on step one of the pay scale in the current AFSCME contract. **Motion Passed Unanimously**

A **Motion** by Hanson second by Jones-Leecy to Adjourn Emergency City council meeting at 7:47am. **Motion Passed Unanimously**

Herschel Ogema, Mayor

Attest:

Sue Uhrinak, City Clerk-Treasurer