

**MINUTES OF
REGULAR COUNCIL MEETING
WEDNESDAY MAY 10, 2023**

The Cass Lake City Council held its regular monthly meeting on Wednesday May 10, 2023 at 6:00pm following a working session at the Cass Lake Municipal Center

Attendance: Mayor Herschel Ogema, Councilors Mike Hanson, Carla Jones-Leecy, Jerry Smith

Absent: Councilor Richard Molash

Also in Attendance: Sue Uhrinak, Clerk-Treasurer, Jason Raymond, Public Works, Allan Olson, CL Times, Chris Sonmor, Engineer

A **Motion** by Smith, second by Hanson to approve Amended agenda to add items: **Motion Passed**

1) **Draft Minutes:** None

2) **Consent Agenda**

a. Minutes:

04-12-23 Regular Council Meeting Minutes

b. Claims & Payroll:

Claims # 13237- 13303 FOR \$114,524.47 & 13308 – 13315 for \$1,956.55

Payroll #8 for \$11,868.71

Payroll #9 for \$11,223.74

A **Motion** by Hanson second by Smith to waive reading of Consent Agenda and Approve as presented: **Motion Passed**

3) **Scheduled Groups or Individuals**

4) **Council Committee Meetings:**

4-19-23 Personnel: Jones-Leecy/Ogema received a complaint on employee about interaction with a resident. Listened to both sides and informed employee to refer anything going forward to supervisor.

4-24-23 Personnel: Jones-Leecy/Ogema received a complaint on employee about interaction with volunteers at dog pound. Met with employee, Rick Haaland and Rory Haaland. Appointed Rick & Rory as direct supervisors since they are at the pound daily. Informed employee that that kind of behavior will not be tolerated.

4-26-23 Fire Association: Hanson did not attend. Documents are in packet

5-10-23 Personnel: Jones-Leecy/Molash Annual reviews – rescheduled

5-4-23 Cass Lake Days scheduled for August 18 & 19th Deposit for Vendors is \$100, electrical taken care of with box being placed on CL Times building, Elvis booked, Miss CL & Little Miss crowning will be on Saturday Aug 19 at 3:00pm to wrap up festivities. Next year need to schedule this earlier in summer. Really look at starting in the fall to make this bigger and better in 2024. Next meeting is June 8.

5) **Special Council Meetings:**

6) **Department Head Reports:**

Sue Uhrinak, Clerk-Treasurer:

Attended various meetings via Team on grant opportunity for demolition of buildings, Workforce Housing, Sourcewell, documents for Rec grant and EPA grant, attended MCFOA Conference, balanced bank accounts, Utility bills and account maintenance, prepared council packets, processed claims for month, ran checks, payroll, daily business, posted receipts.

Met with Region 5 on Comprehensive plan. Set a Kick-Off event for July 19, 2023 5:30-7:30pm at Cedar Lakes Casino. Would like to get names and contact information for potential Planning Board prior to Kick-Off.

Public Works: Jason Raymond – Report to council. Informed them of accident with 1-ton, Casey hit a deer on his way to pick up mulch.

MINUTES OF REGULAR COUNCIL MEETING

WEDNESDAY MAY 10, 2023

Page 2

7) Attorney Reports:

Closed Session with Sara Peterson at end of meeting on NRD settlement

8) Notices & Communications:

a. Chris Sonmor, monthly report: Submitted Park Grant, nothing much more until we hear back on grant.

b. MN Small Cities Legislative Session Update April 18 & May 5

c. Initiative Foundation information and programs

9) Old Business:

a. Pot Holes, PW doing what they can, it is a every year occurrence

b. Larry Madigan LL Market about assistance with pot hole

c. Personnel Committee to meet with Unions. Clerk Uhrinak will get scheduled so they can be done by end of August

10) New Business:

Joint Meeting with Leech Lake Monday May 22, 2023 at 4:00pm Cedar Lakes Casino. Tentative discussion: Gov to Gov EPA Grant submitted by DRM, Small Cities Deed Grant update, Workforce Housing (4 Habitat Houses) Cass Lake Days, Garbage/inoperable vehicles properties (tribal trust property)

A **Motion** by Smith second by Hanson to Approve Memorandum of Understanding with Leech Lake Tribal College Extension & Community Education to provide training opportunities for youth at the Animal Shelter. **Motion Passed Unanimously**

A **Motion** by Jones-Leecy, second by Hanson to transfer funds from Library Checking Account to the Library Investment account and close out checking account. **Motion Passed Unanimously**

A **Motion** by Jones-Leecy, second by Hanson to Approve Event Agreement with Cedar Lakes for the Comprehensive Plan Kick-Off Event July 19, 2023. **Motion Passed Unanimously**

A **Motion** by Smith, second by Hanson to Approve Small Cities Deed Grant Applications SCG-23-2 for \$28,000 SCG-23-3 for \$25,910.15 and SCH-23-4 for \$25,286.47. **Motion Passed Unanimously**

11) Announcements and Information:

a. Revenue & Expenditure Guideline as of April 6, 2023

b. City Wide Clean-up Day with Pike Bay Saturday May 6, 2023 7am-Noon

12) Items Removed from Consent Agenda

13) Groups or Individuals not on the agenda

A **Motion** by Jones-Leecy, seconded by Smith to go into Closed Session with Attorney at 6:28pm. **Motion Passed**

A **Motion** by Jones-Leecy second by Hanson to adjourn closed session and go back to regular Meeting at 6:52pm **Motion Passed**

A **Motion** by Hanson second by Jones-Leecy to adjourn Regular council meeting at 6:52pm. **Motion passed**

Herschel Ogema, Mayor

ATTEST:

Sue Uhrinak, City Clerk-Treasurer