

**MINUTES OF
REGULAR COUNCIL MEETING
WEDNESDAY JUNE 14, 2023**

The Cass Lake City Council held its regular city council meeting on Wednesday June 14, 2023 at 6:00pm following a working session at the Cass Lake Municipal Center.

Attendance: Mayor Herschel Ogema, Councilors Mike Hanson, Carla Jones-Leecy, Jerry Smith

Absent: Councilor Richard Molash

Also in Attendance: Sue Uhrinak, City Clerk-Treasurer, Jason Raymond, PW Supervisor, Brad Rittgers, Cass Co Sheriff Dept, Allan Olson, CL Times, Jon Mason, MNDOT, Kathy Erickson.

Mayor Ogema opened the meeting at 6:06pm.

- 1) **Draft Minutes:** None
- 2) **Consent Agenda**
 - a. Minutes:
05-10-23 Regular Council Meeting Minutes
 - b. Claims & Payroll:
Claims # 13326 – 13379 \$36,287.53
Payroll #10 for \$12,412.33
Payroll #11 for \$11,875.35

A **Motion** by Smith second by Hanson to waive reading of Consent Agenda and Approve as presented: **Motion Passed**

3) **Scheduled Groups or Individuals**

Jon Mason MNDot gave presentation and update on Hwy 2 Corridor Study. A summary report will be completed this summer and then another steering committee meeting will be scheduled. Comments from the council indicated Option 1 with the roundabouts would not be a good fit for Cass Lake.

4) **Council Committee Meetings:**

5/15/23 Personnel Jones-Leecy/Ogema go over annual review for Casey George & Jon Tyner With PW Supervisor Jason Raymond. Completed satisfactorily.

6/2/23 Public Works/Cemetery Ogema/Hanson & PW Supervisor Jason Raymond. Reviewed complaints on Cemetery condition and discuss plan of action moving forward. Kathy Erickson spoke about conditions and what was going to be done. Situation was explained and plan for on going care explained.

5/18/23 Property Ogema/City Clerk Uhrinak

Closed Session at end of meeting pursuant to MS 13D.05, Subd. 3 (c) to discuss purchase of properties Pin # 85-344-0830, 85-337-0815, 85-337-0820 & 85-337-0835

5) **Special Council Meetings:**

None

6) **Department Head Reports:**

Sue Uhrinak, Clerk-Treasurer:

Attended various meetings on line, DMV Monthly training, Sourcewell on Grant opportunities, attended MCFOA Board meeting and planning commission, set up Kick-Off for Comprehensive plan, worked on property issues, balanced bank accounts, Utility bills and account maintenance, prepared council packets, processed claims for month, ran checks, payroll, daily business, posted receipts.

* Requested list with contact information for people to sit on Comp Plan Team: Kick Off July 19, 2023

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* Notified council of resignation of Chris Sonmor as engineer. Moore has replacement Zach Thoma and we have met with him to get him up to speed with what we have been working on.

Public Works: Jason Raymond – submitted report and quotes for new trailer and debris loader

A **Motion** by Jones-Leecy second by Smith to Approve purchase of Diamond C Trailer for \$13,879 and Debris Loader for \$5,436 for Public Works for Cemetery. **Motion Passed**

- **Smith** requested PW get a quote for crack sealing and bring back to council.

7) Attorney Reports:

8) Notices & Communications:

- a. Minutes from Workforce Housing Meetings
- b. MN Small Cities Legislative Session Update May 16th

9) Old Business:

10) New Business:

A **Motion** by Smith second by Hanson to Approve Insurance Liability Waiver Form, member Does Not Waive, same as previous years. **Motion Passed**

A **Motion** by Jones-Leecy second by Hanson to Approve Resolution 05-2023 Adopting Policies for Administration of MN DEED Development Grant. **Motion Passed**

11) Announcements and Information:

Revenue & Expenditure Guideline as of June 8, 2023

12) Items Removed from Consent Agenda

13) Groups or Individuals not on the Agenda

A **Motion** by Hanson seconded by Jones-Leecy to go into a closed session pursuant to MS Stat 13D.05, Subd 3 (C) to discuss purchase of properties at 6:30pm. **Motion Passed**

A **Motion** by Hanson second by Jones-Leecy to adjourn closed session and return to Regular Council meeting at 6:53pm. **Motion Passed**

A **Motion** by Jones-Leecy second by Smith to purchase R & R Repair 202 Grant Utley Ave NW for \$129,700 with potential reduction in price. **Motion Passed**

A **Motion** by Jones-Leecy second by Hanson to purchase Evergreen Industries 229 Second St NW for \$46,600. **Motion Passed**

A **Motion** by Hanson seconded by Smith to Adjourn Regular Session at 6:54pm. **Motion Passed**

Herschel Ogema, Mayor

ATTEST:

Sue Uhrinak, City Clerk-Treasurer