

**MINUTES OF  
REGULAR COUNCIL MEETING  
WEDNESDAY JULY 12, 2023**

The Cass Lake City Council held its regular monthly meeting on Wednesday July 12, 2023 at 6:00pm following a working session.

Attendance: Mayor Herschel Ogema, Councilors Mike Hanson & Richard Molash

Absent: Councilors Jerry Smith & Carla Jones-Leecy

Also in Attendance: Sue Uhrinak, City Clerk-Treasurer, Jason Raymond, PW Supervisor, Allan Olson, CL Times, Brad Rittgers, Cass Co Sheriff's Department.

Mayor Ogema opened the meeting at 6:08pm.

- 1) **Draft Minutes:** None
- 2) **Consent Agenda**
  - a. Minutes:  
06-14-23 Regular Council Meeting Minutes
  - b. Claims & Payroll:  
Claims # 13380 – 13441 \$66,557.02  
Payroll #12 for \$12,231.42  
Payroll #13 for \$11,671.34  
2<sup>ND</sup> Qtr. Council \$925.00
  - c. Investments and bank accounts as of 6-30-2023

A **Motion** by Molash second by Hanson to waive reading of Consent Agenda and Approve as presented:  
**Motion Passed**

- 3) **Scheduled Groups or Individuals**  
None

- 4) **Council Committee Meetings:**  
6/28/23 Personnel Jones-Leecy/Ogema to go over annual review for Jason Raymond completed satisfactorily.

A **Motion** by Hanson, second by Molash to Accept Personnel Committee passage of Annual Review for Jason Raymond and move to step 4 on the pay scale. **Motion Passed**

7/5/23 Ogema/Hanson/City Clerk Uhrinak

Meeting with Chris Sonmor, discussed options for keeping him on as our engineer with him starting his own business. Has colleagues he can contract with for any things his is unable to do on his own. Cost will be approximately half of what we are paying now due to limited overhead costs.

A **Motion** to send notice to Moore Engineering to cancel agreement with them and to make commitment to keep Chris Sonmor as our city engineer. **Motion Passed**

6/28 & 7/5 Cass Lake Days meetings, have some hurdle to overcome, but plans are moving forward.  
Next meeting is July 19 at 4:00pm.

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**5) Special Council Meetings:**

**6) Department Head Reports:**

**Sue Uhrinak, Clerk-Treasurer:**

Attended various meetings on line, DMV Monthly training, worked on Kick-Off for Comprehensive plan, worked on property issues, balanced bank accounts, Utility bills and account maintenance, prepared council packets, processed claims for month, ran checks, payroll, daily business, posted receipts.

Comp Plan Kick Off event July 19, 2023 5:30-7:00pm at Casino

Grant Updates: DNR Parks & MPCA Brownfield

Notification on Webinar for Cannabis Law through League of Mn Cities

Set date and Time for Union Negotiations: Jones-Leecy & Molash; will get dates from union reps.

Notice on Funds received from DMV of \$6,933.21

**Public Works: Jason Raymond** – reported what they have been doing and future projects. Someone stole the solar panel off of the speed sign. Will look at replacing it.

A **Motion** by Molash second by Hanson to Approve replacing current employee for mowing cemetery if they are not able to do the job and authorizing Jason Raymond to fill position. **Motion Passed**

**7) Attorney Reports:**

**8) Notices & Communications:**

a. Minutes from Workforce Housing Meetings

**9) Old Business:**

**10) New Business:**

A **Motion** by Molash second by Hanson to Approve \$400 contribution to Initiative Foundation for 2024.  
**Motion Passed**

A **Motion** by Molash second by Hanson to Approve Resolution 06-2023 Declaring Building to be Hazardous and Ordering Removal at 340 Third Street NE. **Motion Passed**

**11) Announcements and Information:**

a. Revenue & Expenditure Guideline as of July 7, 2023

**12) Items Removed from Consent Agenda**

**13) Groups or Individuals not on the agenda**

A **Motion** by Hanson seconded by Molash to Adjourn Regular Session at 6:20pm. **Motion Passed**

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**Herschel Ogema, Mayor**

**ATTEST:**

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**Sue Uhrinak, City Clerk-Treasurer**