

**MINUTES OF  
REGULAR COUNCIL MEETING  
WEDNESDAY JULY 13, 2022**

The Cass Lake City Council held its regular monthly meeting on Wednesday July 13, 2022 at 6:00pm following a working session.

Mayor Herschel Ogema called the meeting to order at 6:05pm

Attendance: Mayor Herschel Ogema, Council Members Mike Hanson, Carla Jones-Leecy, Richard Molash, David Fineday Jr.

Also in Attendance: Sue Uhrinak, City Clerk-Treasurer, Jason Raymond, Public Works, Chris Sonmor, Moore Engineering, Brad Rittgers, Cass Co Sheriff's Dept. Rick Haaland,

- 1) **Draft Minutes:** None
- 2) **Consent Agenda**
  - a. Minutes:
    - 6-8-22 Regular Council Meeting Minutes
  - b. Claims & Payroll:
    - Claims # 12579-12617 for \$203,929.26
    - Payroll 12 for \$10,748.35
    - Payroll 13 for \$10,692.51
    - 2<sup>nd</sup> Qtr Council for \$750.00

A **Motion** by Hanson second by Molash to waive reading of Consent Agenda and Approve as presented:  
**Motion Passed**

3) **Scheduled Groups or Individuals**

4) **Council Committee Meetings:**

7-7-22 Parks & Rec: Cass Lake Days plan are moving forward, Terri Vail has been doing a great job on coordinating and getting sponsors. Colleen Wells from Log Jammerz has requested a permit for liquor for the event.

5) **Special Committee Meetings:**

6) **Department Head Reports:**

**Sue Uhrinak, Clerk-Treasurer:**

Parks & Rec meeting for Cass Lake days, attended Teams Mtg with HRA, LLBO Planning & LL financial on housing, Team meeting on redevelopment Superfund, balanced bank accounts, Utility bills and account maintenance, prepared council packets, processed claims for month, ran checks, payroll, daily business, posted receipts, met with contractor & Architect on renovation progress.

Personnel Meeting 7-15-22 to discuss Dog Pound Staffing

Joint Meeting with LLBO 7-19-22

**Public Works: Jason Raymond** – discuss pump for lift station that needs to be replaced and would like to get the old one refurbished to have an a spare.

7) **Attorney Reports:**

**Closed Session** at end of meeting Pursuant to MS 13D.5, subd 3 (b) Attorney Client/Privilege

**MINUTES OF REGULAR COUNCIL MEETING**

**JULY 13, 2022**

**PAGE 2**

**8) Notices & Communications:**

- a. Monthly Engineer Report: will look at signage for bike trail and would like to meeting with Parks & Rec later this fall to start looking at potential projects to submit for the DNR Grant in February. Suggested to contact Tribal Roads about the Bike Trail.
- b. Meeting minutes from Workforce Housing Partners meetings May & June. Clerk Uhrinak reported she has been attending these meetings and recommended someone from the council also attend. Mayor Ogema will be the council member to be a part of this partnership.
- c. Sourcewell Information on services

**9) Old Business:**

- a. Mowing at Cemetery, museum & pound workers, speeding on 371 & Grant Utley

**10) New Business:**

A **Motion** by Molash, second by Fineday to Approve sale of property located at 232 Second St NE to Habitat for Humanity for \$5,800. **Motion Passed**

A **Motion** Molash, second by Fineday to Approve support for Initiative Foundation in 2023 for \$375. **Motion Passed**

A **Motion** by Hanson, second by Jones-Leecy to approve either a Caterer's permit or a 4 day Temporary Permit to Log Jammerz to provide Liquor service at Cass Lake Days. **Motion Passed**

A **Motion** by Molash, second by Hanson to allow Public Works Supervisor to attain information and make best decision on purchase of new pump and refurbishing old pump for up to \$25,000. **Motion Passed**

**11) Announcements and Information:**

- a. Revenue & Expenditure Guideline as of July 11, 2022

**12) Items Removed from Consent Agenda**

**13) Groups or Individuals not on the Agenda**

A **Motion** by Hanson, seconded by Jones-Leecy to move into Closed Session at 6:21pm. **Motion Passed**

A **Motion** by Hanson, seconded by Jones-Leecy to Adjourn Closed Session at 6:40pm and return to Regular Session. **Motion Passed**

A **Motion** by Hanson, seconded by Jones-Leecy to Adjourn Regular Session at 6:40pm. **Motion Passed**

---

**Herschel Ogema, Mayor**

**ATTEST:**

---

**Sue Uhrinak, City Clerk-Treasurer**