

**MINUTES OF
REGULAR COUNCIL MEETING
WEDNESDAY AUGUST 10, 2022**

The Cass Lake City Council held its regular monthly meeting on Wednesday August 10, 2022 at 6:00pm following a working session.

Attendance: Mayor Herschel Ogema, Councilors Richard Molash, Carla Jones-Leecy, Mike Hanson

Absent: Councilor David Fineday

Also present: Rich Haaland, Chris Sonmor, Brad Rittgers, Sue Uhrinak, City Clerk-Treasurer, Jason Raymond, Public Works.

1) **Draft Minutes:** None

2) **Consent Agenda**

a. Minutes:

7-13-22 Regular Council Meeting Minutes

b. Claims & Payroll:

Claims # 12618-12658 for \$107,646.61

Payroll 14 for \$10,696.77

Payroll 15 for \$12,401.65

A **Motion** by Molash second by Hanson to waive reading of Consent Agenda and Approve as presented:

Motion Passed

3) **Scheduled Groups or Individuals**

4) **Council Committee Meetings:**

7-15-22 Personnel: Richard Molash: Rich Haaland was also in attendance to discuss Dog Pound Staffing issues. Discussed staffing levels and need for more contribution from the other entities that are using the dog pound. Will reach out to LLBO, Pike Bay and Cass County for annual support to help offset the cost of staffing and maintenance. Currently Kaitlin Connolly is doing the cleanings and feeding and paid for 3 hours a day. Going forward she will be paid for 5 days a week 3 hours a day to do the AM feeding and cleaning. There is an applicant that will be able to do the afternoon feeding 5-7 days a week for 1 hour a day.

5) **Special Council Meetings:**

7-12-22 Visioning Redevelopment Meeting

7-19-22 Joint Council Meeting with LLBO

6) **Department Head Reports:**

Sue Uhrinak, Clerk-Treasurer:

Parks & Rec meetings for Cass Lake days, attended Teams Mtg, LLBO Planning, Visioning Mtgs, joint council mtg. Team meeting on redevelopment Superfund, balanced bank accounts, Utility bills and account maintenance, prepared council packets, processed claims for month, ran checks, payroll, daily business, posted receipts, met with contractor & Architect on renovation punch list.

1. Rest Area Contract: discussed sending letter to cancel contract effective 10-31-22.

2. Housing Meeting:

3. C.L. Days

4. Security System Replacement

5. Budget Preliminary Levy for 2023

A **Motion** to send letter to MnDOT to cancel the contract for the Rest Area effective 10-31-22. **Motion Passed**

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Public Works: Jason Raymond –

Email from Josh Stevenson on CSAH 206 & 207 in Cass Lake being rehabilitated in 2025. Discussed getting this on the list for grants to the state.

A **Motion** by Molash, second by Hanson to Approve Rural Water Assn enrolling Jon Tyner into the Internship Program for licensing. **Motion Passed**

7) Attorney Reports:

None

8) Notices & Communications:

- a. Monthly Engineer Report: Chris Sonmor minor updates on projects. USDA funding
- b. FEMA Letter & Cass Co Resolution to such
- c. Notice to set TNT hearing and 2023 Levy

9) Old Business:

- a. Flower pots gone
- b. Qtrly meeting with LLBO

10) New Business:

A **Motion** by Hanson, second by Jones-Leecy to hire Madison (Asher) Erickson for afternoon feedings 1 hours a day, 5-7 days a week. **Motion Passed, Molash abstained**

A **Motion** by Molash, second by Jones-Leecy to Approve Kaitlin Connolly to work 5 days a week, 3 hours a day in mornings at wage of \$13.00 per hour retro to July 15, 2022 and will reevaluate the first of the year. **Motion Passed**

A **Motion** by Molash, second by Hanson to Approve setting preliminary Levy for 2023 at 8% increase or \$25,600 and set TNT hearing for December 14, 2022 at 6:00pm. **Motion Passed**

11) Announcements and Information:

- a. Revenue & Expenditure Guideline as of August 4, 2022
- b. Annual Report from Initiative Foundation

12) Items Removed from Consent Agenda

13) Groups or Individuals not on the Agenda

A **Motion** by Hanson, seconded by Jones-Leecy to Adjourn Regular Session at 6:22pm. **Motion Passed**

Herschel Ogema, Mayor

ATTEST:

Sue Uhrinak, City Clerk-Treasurer