

**MINUTES OF  
REGULAR COUNCIL MEETING  
TUESDAY AUGUST 15, 2023**

The Cass Lake City Council held it's regular monthly meeting on Tuesday August 15, 2023 after being rescheduled from August 9<sup>th</sup>.

Mayor Herschel Ogema opened the meeting at 6:00pm

Attendance: Mayor Herschel Ogema, Council Members Jerry Smith, Mike Hanson & Carla Jones-Leecy

Absent: Council Member Richard Molash

Also Present Sue Uhrinak, City Clerk-Treasurer, Chris Sonmor, Engineer and Alan Olson Cass Lake Times

A **Motion** by Smith, second by Hanson to Approve Amended Agenda: **Motion Passed Unanimously**

1) **Draft Minutes:** None

2) **Consent Agenda**

a. Minutes:

07-12-23 Regular Council Meeting Minutes

b. Claims & Payroll:

Claims # 13442 – 13498 \$93,160.45

Claims # 13538-13553 for \$59,216.11

Payroll #14 FOR \$11,307.77

Payroll #15 FOR \$11,589.46

A **Motion** by Hanson, second by Jones-Leecy to waive reading of Consent Agenda and Approve as presented:

**Motion Passed Unanimously**

3) **Scheduled Groups or Individuals**

None

4) **Council Committee Meetings:**

7/6/23 Kitchi Regional Library: Smith did not attend, they never sent the link for the meeting

7/12/23 Cass Lake Days meetings. Putting finishing touches on plans. Will follow up in August. Not too much left to do.

7/19/23 Kick off for Comprehensive Plan. Next meeting August 30 5:30pm

7/27/23 Fire Association: Hanson

7/28/23 Property Hanson & Jones-Leecy regarding bike trail with Pike Bay

8/2/23 Personnel Committee Union Negotiations for 2024-2026 Contract

8/3/23 Hanson & Jones-Leecy follow up on bike trail with Public Works supervisor

5) **Special Council Meetings:**

6) **Department Head Reports:**

**Sue Uhrinak, Clerk-Treasurer:**

Attended meetings on line, Kick-Off for Comprehensive plan, worked on property issues, worked on purchase agreements for property, union negotiations, Cass Lake Days planning, DMV monthly training, balanced bank accounts, Utility bills and account maintenance, prepared council packets, processed claims for month, ran checks, payroll, daily business, posted receipts.

Set Preliminary Levy at 6% and bring back to council

**Public Works: Jason Raymond –**

7) **Attorney Reports:**

Closed session at end of meeting

8) **Notices & Communications:**

a. Chris Sonmor Report: discussed park grant, options for restrooms and shelter, will bring samples and prices back for review. LRIP grant available possible for 6<sup>th</sup> street curb/gutter/sidewalk and storm sewer. Looking at Elm Ave by elementary school with flooding issue, possible storm upgrade, Cass Co

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2<sup>nd</sup> street project and possible addition of bike/multi use trail, Stony Point housing project still viable with hooking up to city. Funding is available and tribe would qualify for PFA.

b. Moore Engineering update: finishing up PER and then will be done. Sending letter of termination to them today.

c. Initiative Foundation 2022 Impact Report

**9) Old Business:**

a. Museum closing Labor Day Weekend

**10) New Business:**

A **Motion** by Hanson, second by Jones-Leecy to Approve Teamsters Union contract for 2024-2026 as recommended by the Personnel Committee. **Motion Passed 3-1 Smith Opposed**

A **Motion** by Jones-Leecy, second by Hanson to Approve AFSCME Union Contract for 2024-2026 as recommended by the Personnel Committee. **Motion Passed 3-1 Smith Opposed**

A **Motion** by Hanson, second by Jones-Leecy to give authority to Sue Uhrinak City Clerk-Treasurer to execute any documents on behalf of the City regarding Property Purchases of R & R Repair and Evergreen Industries at closing with Leer Title. **Motion Passed Unanimously**

A **Motion** Jones-Leecy, second by Hanson to Approve Small Cities DEED Grant Applications: SCG-23-5 for \$25,000, SCG-23-6 for \$25,000, SCG-23-7 for \$25,000, SCG-23-8 for \$25,000, SCG-23-9 for \$25,000, SCG-23-10 for \$25,000. **Motion Passed Unanimously**

A **Motion** by Hanson, second by Jones-Leecy to Approve sale of Neises property to Mike & Erin Reyes for \$2,500 for new gymnastics building. **Motion Passed Unanimously**

A **Motion** by Smith, second by Hanson to Approve Resolution 07-2023 Declaring a Vacancy on the City Council by vacated seat of Richard Molash due to absenteeism. **Motion Passed Unanimously**

**11) Announcements and Information:**

Revenue & Expenditure Guideline as of August 3, 2023

**12) Items Removed from Consent Agenda**

**13) Groups or Individuals not on the Agenda**

A Motion by Jones-Leecy second by Hanson to move into Closed Session Pursuant to MS 13D.5, subd 3 (b) Attorney Client/Privilege at 6:45pm. **Motion Passed Unanimously**

A Motion by Smith second by Hanson to Adjourn Closed Session at 7:17pm and return to Regular Session. **Motion Passed Unanimously**

A **Motion** by Hanson, seconded by Jones-Leecy to Adjourn Regular Session at 7:18pm. **Motion Passed Unanimously**

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**Herschel Ogema, Mayor**

**Attest:**

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**Sue Uhrinak, City Clerk-Treasurer**